

Applicant's Name _____ Application No. _____

REFERENCE FORM
WAIVER

TO MY SELECTED REFERENCE _____, in consideration for an evaluation by you concerning my technical abilities, performance, character and reputation, made on this form to the Texas Board of Professional Land Surveying, I hereby waive any right that I might have to pursue any cause of action against you for negative comments that you might make in your recommendation and evaluation of me in conjunction with my application for certification as a Surveyor In Training or for registration as a Professional Land Surveyor. (Check one before signing)

I hereby subscribe to the above waiver. I do not wish to waive any of my rights.

Signature of Applicant

Date

INSTRUCTIONS TO THE APPLICANT:

You are to furnish a reference form to each person listed in answer to Question 4 in Section 3 and in Section 4 of your application. **It is your responsibility to provide them with a copy of Section 3, your experience record.** It is also your responsibility to see that the reference forms are completed by the persons to whom they are delivered and that those persons return the reference forms to the Board before the deadline noted below. You may photocopy this form as needed.

INSTRUCTIONS TO THE PERSON GIVING THIS REFERENCE:

The applicant listed above has made application for certification as a Surveyor In Training or for registration as a Registered Professional Land Surveyor. The Board requests that you answer the questions on this form. You are urged to furnish full and complete facts for or against the applicant so the Board may evaluate the applicant's qualifications and experience.

APPLICATION DEADLINES OF JULY 15 FOR THE OCTOBER EXAMINATION AND JANUARY 15 FOR THE APRIL EXAMINATION.

MAIL THIS COMPLETED FORM TO THE TEXAS BOARD OF PROFESSIONAL LAND SURVEYING, 12100 PARK 35 CIRCLE, BLDG A, MC-230, SUITE 156, AUSTIN, TEXAS 78753

In conjunction with the completion of this reference form, the Board calls your attention to Section 1071.504 of the Professional Land Surveying Practices Act which provides that any person giving false or forged evidence in order to assist another in obtaining a certificate of registration shall be deemed guilty of a Class B misdemeanor. If space provided is not adequate, you may use page four for additional comments.

1. Your name _____ RPLS No. _____ Date of Registration _____
Your firm name _____ Your title _____
2. Your address _____
3. How long have you known the applicant ? _____ Year(s) From _____ To _____
4. Are you related to the applicant by blood or marriage? _____ If so, how? _____
5. What was or is your business relationship with the applicant? _____
6. Have you and applicant worked together in professional surveying?
Yes _____ No _____ If so, during what years? _____

7. Has the applicant been under your supervision?
Yes _____ No _____ If so, for what length of time? _____
8. Has the applicant furnished you with a copy of Section 3 (Professional Surveying Experience) of the application? Yes _____ No _____ Do not complete this form until you are provided with a copy of Section 3.
9. Have you carefully read the instructions and definitions contained in Section 3 of the application?
Yes _____ No _____
10. Have you carefully read the applicant's employment and experience information in Section 3 of the application? Yes _____ No _____
11. Is there a period of time in which you have personal knowledge of the applicant's surveying experience and capabilities and of the "responsible charge" time? Yes _____ No _____

If your answer to question 11 is "yes", please answer the following questions:

- (a) What period of time? From _____ to _____
 - (b) State your professional opinion of the applicant's percentage of "delegated responsible charge" time in topographic surveying or construction surveying during said time period ____%.
 - (c) State your professional opinion of the applicant's percentage of "delegated responsible charge" time in professional surveying during said period of time ____%.
 - (d) Do you agree with the applicant's characterization of the work performed? Yes _____ No _____
If not, explain _____
 - (e) Do you agree with the applicant's characterization of the extent of responsibility? Yes _____ No _____
If not, explain _____
12. Rate the applicant's technical ability.
Poor _____ Below Average _____ Average _____ Above Average _____ Excellent _____
 13. Do you know of anything which would affect the applicant's suitability for registration?
Yes _____ No _____ If yes, explain _____
 14. Based on your evaluation, would you hire the applicant in a position of delegated responsible charge?
Yes _____ No _____ If not, explain _____
 15. If you were purchasing an expensive commercial tract of land, would you retain the applicant (if registered) to survey the tract for you? Yes _____ No _____ If not, explain _____

 16. Rate the applicant's character and reputation.
Poor _____ Below Average _____ Average _____ Above Average _____ Excellent _____
 17. Do you personally recommend the applicant for certification or registration? Yes _____ No _____
If not, explain _____

 18. To your knowledge, has the applicant ever:
 - (a) been suspended, censured or otherwise reprimanded or disqualified as a member of any professional or occupational group? Yes _____ No _____ If yes, explain _____

(b) had any formal charges or complaints made concerning his conduct as a member of any professional group? Yes _____ No _____ If yes, explain _____

(c) had any civil actions filed against him or had any judgements rendered against him ?
Yes _____ No _____ If yes, explain _____

(d) had a complaint filed against him in any civil, criminal or administrative forum, alleging fraud, deceit, misrepresentation or malpractice? Yes _____ No _____
If yes, explain _____

(e) filed or had filed against him a petition in bankruptcy? Yes _____ No _____
If yes, explain _____

(f) been convicted for any violation of any law (except minor traffic violation)? Yes _____ No _____
If yes, explain _____

(g) received a discharge from the uniformed services other than an honorable discharge"
Yes _____ No _____ If yes, explain _____

(h) used any other name than that shown at the top of this form? Yes _____ No _____
If yes, explain _____

(i) been denied a business, trade or professional license (for example CPA, Real Estate Broker or RPE)?
Yes _____ No _____ If yes, explain _____

(j) had a business, trade or professional license revoked? Yes _____ No _____
If yes, explain _____

State of _____ County of _____ I have read the foregoing document and have answered all questions fully and frankly. The answers are complete and are true of my own knowledge.

Signature of Person Giving Reference

Subscribed and sworn to me on the _____ day of _____

Notary Public

My commission expires _____